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## BEHAVIOUR POLICY

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Eurospeak is an adult school, and students are expected to behave in a manner befitting a professional, adult international learning environment.

In our school, this means that students must:

1. *Arrive punctually for lessons and stay for the full lesson*

Eurospeak regards unnecessary absence from lessons as a serious issue because it:

- prevents students from benefiting fully from their chosen course.
- creates extra work for the teachers.
- affects the atmosphere of the group.
- raises issues of whether the student is a bona fide student.

Therefore, if a student arrives after 10.00 a.m. for the 9.30 a.m. lesson they will have to wait for the next session.

2. *Focus during lessons*
3. *Complete homework and other assignments when asked*
4. *Treat all staff and all other students with courtesy, integrity and respect, irrespective of gender, including gender reassignment, marital or civil partnership status, having or not having dependents, religious belief or political opinion, race (including colour, nationality, ethnic or national origins), disability, sexual orientation or age.*

And students must not

1. *Use electronic devices during lessons*
2. *Be disruptive or distract other students*
3. *Cause any damage to the school property or equipment*
4. *Take unscheduled breaks or leave lessons without permission*

Please note that these requirements are in addition to statutory laws, or legal obligations arising from your visa status or status as a non-British person resident in the UK.

In the event of a student breaching this Behaviour Policy, the Principal of the school may impose sanctions which may include:

1. *A verbal reprimand with a request for an apology*
2. *A first written warning that behaviour has been unacceptable*



3. *A final written warning that behaviour is unacceptable*
4. *Expulsion*

(Updated 20/4/16 EJS)