

## **Admissions Policy**

Eurospeak offers a diverse and supportive community. We value the contribution made by each individual member of the school community and accept students regardless of race, sex, sexual orientation, religion or nationality.

All applications are dealt with on a case by case basis. Applications are accepted via post, email, the school website or in person. All students must provide valid identification, complete a registration form, which includes a declaration of disabilities, and undertake a placement test.

The school may refuse to accept a student if we feel that we cannot meet the needs of the student on medical grounds. The school may refuse to accept a student based on the academic needs of the student if we feel we cannot meet those needs. For example, the student is an absolute beginner or the level is higher than the current levels of classes running in the school.

The school may refuse to accept a student, without reservation, if there is a suspicion that there is any risk that the student will not comply with the requirements of their visa status or pose a risk to the integrity of the UK Border in line with our procedures.

The school may refuse an application, without reservation, if there is a suspicion that documents presented to support a visa application are not genuine.

## STUDENTS WITH FINANCIAL SPONSORSHIP

All financial sponsored students are required to send proof of sponsorship for an English Language Course before we will accept them. Any students without financial sponsorship are required to pay a deposit which is dependent on type of visa required and length of course.

## **TIER-4 STUDENTS**

Tier-4 students will be issued with a CAS on their academic needs only. We will look at past study experience, current level and future plans. Offers/Visa letters will not be made based on dependent visa requirements. The school has reporting duties to the Home office and we must be satisfied that students are genuine and offers reflect true study requirements.

## Rolling enrolments (Mondays)

Students who have signed up for a course of lessons would normally start on the first Monday following their registration. The student is placed provisionally at the level indicated by the on-line placement test, and is expected to attend classes from Monday to Friday every week.

Last Updated: 15th March 2016